

YOUTH CAREER ACCELERATOR IN HEALTH (YCAH)



Participant Access & Geneva Logistics Communication

17-21 August 2026 | Palais des Nations, Geneva

UN Palais des Nations Access & Digital Badge Guide

Formal communication notes for registered YCAH participants

Purpose of this document

This guide explains the required pre-registration, digital badge, first-day entry, security screening, and participant conduct procedures for accessing the Palais des Nations during the Youth Career Accelerator in Health workshop in Geneva.

At a glance

- **Complete UN Palais / Indico pre-registration**

Register using the YCAH registration specific Indico link: <https://indico.un.org/event/1025410/>

Please refer to this link how to create an Indico account: [Create an Indico.UN account | Indico.UN Help](#)

Please refer to this link of how to register for the event: [Register to an event | Indico.UN Help](#)

- **Wait for email verification and digital badge:** Security clearance is not instant and may take a day or two.
- **Bring matching passport or national ID:** Your ID must match the name used on Indico.
- **Arrive early at Pregny Gate:** Allow at least one hour on the first day for badge activation and security checks.
- **Keep the digital badge ready:** Have it available on your phone with screen brightness high for QR scanning.



Reference image: digital badge format

Key access address

Visitor entry point

Entrée des visiteurs, Palais des Nations - Porte de Pregny, 14 Avenue de la Paix, 1211 Geneva, Switzerland

1. Required UN Palais / Indico Pre-Registration

All participants must complete the online pre-registration process for access to the Palais des Nations.

Indico registration link

Create an Indico account: [Create an Indico.UN account](#) | [Indico.UN Help](#)

Register using the YCAH registration specific Indico link: <https://indico.un.org/event/1025410/>

1

Create or access your Indico.UN account

- Use the official link shared above.
- Create an Indico.UN account if you do not already have one.
- Use the same name and identity details that match your passport or national ID.

2

Register for the YCAH event

- Open the event registration page using the Indico link.
- Complete the required participant information carefully.
- Submit the registration request and keep confirmation records for reference.
- For help, please refer to this link of how to register for the event: [Register to an event](#) | [Indico.UN Help](#)

3

Wait for verification and digital badge email

- After registration, wait for email confirmation and verification.
- Check your inbox and spam/junk folder regularly.
- Once approved, ensure you have received the digital

badge and QR code.

2. Digital Badge Activation at Pregny Gate

First-time entry and badge activation will take place at Pregny Gate. Participants should allow sufficient time on the first day, as queues may be long during morning entry periods.

- Arrive at least one hour before your first scheduled session on Day 1.
- Bring your valid passport or national ID. The name must match exactly the name used on Indico.
- Keep your digital badge email ready on your phone before reaching the counter.
- After entering through the revolving doors, take a number from the ticket machine and wait for your number to be called.
- Proceed to the announced counter with your passport or ID and digital badge ready for verification.
- Once activated, the digital badge should remain valid for the duration of the event, allowing easier entry on subsequent days.

3. First-Day Entry: What Participants Should Expect

1	2	3	4
Arrive early	Security check	Activate badge	Proceed to venue
Reach Pregny Gate with sufficient time for security and badge activation.	Expect airport-style screening and identity verification.	Present your ID and digital badge at the counter.	Follow directions to Building A, Room III, through Door A11.

Venue room and access route

Geneva Workshop address: Room III, Building A, 1st Floor, Palais des Nations, 14 Avenue de la Paix, 1211 Geneva 10, Switzerland. Access is through Door A11.

- After entering through Pregny Gate, continue straight and pass the two consecutive yellow pedestrian crossings.
- Turn right and walk alongside the building.
- Take the stairs to your left, pass in front of Door A13, and turn right on the sidewalk.
- Enter through Door A11 on your left. If required, scan the QR code on your digital badge at the revolving door scanner.
- Keep your phone brightness high and avoid zooming into the QR code, as this may make scanning difficult.
- Once inside Building A, follow the posted directions or programme team instructions to Room III.

Important luggage and prohibited items guidance

- Large luggage is not permitted inside the Palais des Nations. Bags are limited to a maximum of 55 cm x 40 cm x 20 cm.
- If arriving directly from the airport or departing the same day, arrange luggage storage elsewhere in advance.
- Weapons, knives, explosives, illegal substances, and restricted items are prohibited.

- Bags may be X-ray screened on entry; participants are encouraged to travel light.

Access hours

First-time entry for conference participants is through Pregny Gate from 8:00 a.m. to 5:00 p.m. on weekdays. Morning entry periods may be busier, so early arrival is recommended.

4. Conduct at the Palais des Nations

The Palais des Nations is a working diplomatic environment. Meetings, negotiations, and delegations from across the world may be present during the workshop week. Participants are expected to conduct themselves professionally and respectfully at all times.

Photography	Circulation	Representation
Photography may be permitted in some areas, but participants must not photograph people without consent. Follow all signage and instructions where photography is restricted.	Keep corridors, doorways, stairwells, and emergency exits clear. When gathering between sessions, move to the side so others can pass freely.	Participants represent their countries, institutions, and the YCAH programme. Keep noise levels respectful and be courteous to everyone encountered.

5. Public Transport and Local Movement

Participants are expected to travel independently to the event venue and site visit locations, either by using Geneva public transport or, where practical, by walking. Clear directions, meeting points, and relevant public transport information will be shared to support planning.

- In Geneva, public transport tickets must be purchased before boarding a tram, bus, or ferry.
- Ticket machines are available at most stops; tickets are not available on the bus itself.
- Hotels, youth hostels, or campsites may provide a Geneva Transport Card for free local public transport during the stay.
- Ongoing roadworks around the Palais des Nations may affect car access and public transport. Allow extra travel time.
- Palais des Nations transit stops include Appia and Nations.

Suggested public transport options

Route / Location	Guidance	Lines / Stops
Cornavin railway station to Palais des Nations	Use bus routes or tram to Nations followed by a short walk to Pregny Gate.	Bus 5, 8, 20, 60; Tram 15 to Nations
Cointrin airport to Palais des Nations	Use direct public transport where available; allow additional time for first-day entry.	Bus 5 to Appia

Other Nations area options	Several local buses stop at Nations, followed by a short walk to Pregny Gate.	Bus 11, 22
-----------------------------------	---	------------

6. Site Visit Locations and Movement

Site visit timings, meeting points, and any updated instructions will be shared before the relevant visit and through official participant communication channels during the workshop week.

Location	Address	Public transport options
YCAH workshop venue	Room III, Building A, 1st Floor, Palais des Nations, 14 Avenue de la Paix, 1211 Geneva 10, Switzerland. Access through Door A11.	5, 8, 20, 22, 60, 61
Global Health Campus	Chemin du Pommier 40, 1218 Le Grand-Saconnex, Switzerland.	5, 22, 28, F
Referens Clinic and Campus Santé La Tour Innovation	Chemin de la Planche 1, 1217 Meyrin, Geneva, Switzerland.	18, 57, 67, 68, 71, A3

7. Participant Checklist Before Arrival

Documents and access • Passport or national ID used for travel • Digital badge email and QR code • Registration confirmation • Visa-related documents, where applicable • Travel itinerary and accommodation details	Daily practical essentials • Laptop or tablet and charger • Power bank and Swiss-compatible adapter • Reusable water bottle • Personal medication and prescriptions • Comfortable walking shoes • Business cards or LinkedIn QR code
---	---

8. Communication and Support During the Workshop

Daily updates may be shared through email, the participant communication group, LMS or website portal, and in-person announcements. Participants should check official communication channels regularly throughout the week.

Luca Wunderlich Project Officer, UNITAR luca.wunderlich@unitar.org +4917624649835 (WhatsApp for Emergency)	Dr. Shyamli Thakur Coordinator - Projects & Partnerships, Empower School of Health, Geneva partnerships@empowerswiss.org	Ankit Kaushik Senior Program Lead, Empower School of Health, Geneva Assoc.dir1@empowerschoolofhealth.org
---	---	--

9. Health, Emergency and Responsible Participation

- Participants who feel unwell or need assistance should inform the programme coordination team immediately.
- International participants are strongly encouraged to maintain suitable travel and health insurance for the full duration of their stay in Switzerland.
- For emergencies inside the Palais des Nations, call the UN Safety and Security Service: +41 (0)22 917 21 12.
- For emergencies outside the Palais des Nations, call 112.
- If unable to place a call, alert the nearest UN security officer or a member of the YCAH team.

10. Quick Participant Reminder

Please complete the Indico pre-registration as soon as the link is shared, bring matching identification, arrive early on Day 1, and keep your digital badge ready for verification at Pregny Gate.

This document is intended to support participant preparation and smooth venue access. Additional instructions, if any, will be communicated through official YCAH channels before and during the workshop week.